

# QUERNMORE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON 5<sup>th</sup> OCTOBER 2026

Present: **Councillors:** J Alexander, B Carter, J Fox, G Kelsall, S Morris (Vice Chair), J Pye,  
D Whitaker  
**Clerk:** Laura McGowan  
Lancaster City Councillors Joyce Pritchard and Peter Jackson,  
Lancashire County Councillor Shaun Crimmins

Action

### 26/026 APOLOGIES FOR ABSENCE

Councillor(s): A Johnson

### 26/027 OPEN SESSION

No members of the public present

### 26/028 MINUTES

The Minutes of the previous Parish Council meeting held on 11 May 2026 were **confirmed** and signed as a correct record. Clerk to upload on to QPC website.

Clerk

### 26/029 MATTERS ARISING AND REVIEW OF ACTIONS

Items discussed in agenda items below with the exception of requesting Police presence at sporadic school drop-off and pick-up times for parking contraventions.

Clerk to chase

### 26/030 POLICE & COMMUNITY

No report received from Sgt Lindsay Brown

### 26/031 AUDIT 2025/26

#### ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2025/26

PKF Littlejohn have accepted our Certify of Exemption, and the Audit is deemed to be complete.

### 26/032 FINANCIAL MATTERS

The current balance at end of September is **£3,005.87**

#### Regular Payments

|                                                                  |   |        |
|------------------------------------------------------------------|---|--------|
| HMRC PAYE on Clerks Salary Q2 2026                               | £ | 116.00 |
| Cut My Perspex for Bus Shelter Repair (Paid)                     | £ | 99.72  |
| Clerk's Salary Q2 July-Sept 2026 (paid 29 Sept)                  | £ | 463.74 |
| Clerk's Office Allowance (Q2 of annual allowance – payable Sept) | £ | 103.81 |
| Service Charge Payment (per month Direct Debit)                  | £ | 7.00   |
| Easyweb website & IT management (Direct Debit)                   | £ | 36.96  |

#### Payments

|                                                             |   |          |
|-------------------------------------------------------------|---|----------|
| London Hearts (new defibrillator and cabinet purchase Paid) | £ | 1,159.20 |
| Zurich insurance renewal due 7 October 2026                 | £ | 214.00   |

#### Receipts

|                              |   |       |
|------------------------------|---|-------|
| HMRC VAT126 Claim for 2025/6 | £ | 61.60 |
|------------------------------|---|-------|

Authority is requested for the above payments and it was **resolved** that the payments be made

Proposed Cllr Alexander

Seconded Cllr Whitaker

Clerk

### 26/033 PLANNING MATTERS – The following are reported:

Those highlighted will be removed from the next meeting agenda as resolved.

|              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |
|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 24/01068/FUL | <b>Crook O Lune Holiday Park Lancaster Road Quernmore -</b><br>Retrospective application for the siting of 7 holiday chalets and construction of associated access road/hardstanding and alterations to land levels, extension of existing bases to plots 5 & 41 and construction of a retaining wall                                                                                                                                                                  | Awaiting decision             |
| 26/00596/FUL | <b>Quernmore Park Lancaster Road Quernmore Lancaster Lancashire LA2 9HJ</b><br>Erection of a detached outbuilding                                                                                                                                                                                                                                                                                                                                                      | Application permitted         |
| 26/00519/VCN | <b>Kilindi Denny Beck Lane Quernmore Lancaster Lancashire LA2 9HQ</b><br>Raising of roof ridge heights, removal of conservatory, installation of solar panels and roof light, rear dormer extension, alterations to windows/doors/external walls, conversion and alterations to existing garage to create new entrance/living accommodation (pursuant to the variation of condition 2 on planning permission 24/01394/FUL to amend the plans to alter the roof design) | Application permitted         |
| 26/00412/FUL | <b>Land At Grid Reference E351210 N458970 Long Lane Quernmore Lancashire (MR Tree Surgery)</b><br>Demolition of existing polytunnel structures and erection of a portal frame building                                                                                                                                                                                                                                                                                 | Awaiting decision             |
| 26/00711/EIR | <b>Land West Of Bay Horse Road/South Of Wyresdale Road Quernmore Lancaster Lancashire</b><br>Screening request for excavation works including construction of pond and associated channel restoration                                                                                                                                                                                                                                                                  | ES not required               |
| 26/00702/AD  | <b>Land West Of Bay Horse Road/South Of Wyresdale Road Quernmore Lancaster Lancashire</b><br>Agricultural determination for excavation works including construction of pond and associated channel restoration                                                                                                                                                                                                                                                         | <b>Prior approval REFUSED</b> |
| 26/00814/ADV | <b>Riverside Accountancy Office 2 2 Mannin Way Lancaster Lancashire LA1 3SU</b><br>Advertisement application for the display of one internally illuminated fascia sign                                                                                                                                                                                                                                                                                                 | Application permitted         |
| 26/00668/FUL | <b>3 1 5 Health Club Mannin Way Lancaster Lancashire LA1 3PE</b><br>Part change of use of car park to car valeting, erection of a canopy, installation of EV charging points and siting of two storage containers                                                                                                                                                                                                                                                      | Awaiting decision             |
| 26/00618/FUL | <b>School House Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL</b><br>Change of use of dwelling into nursery school                                                                                                                                                                                                                                                                                                                                          | Awaiting decision             |
| 26/00917/PAH | <b>Denny Beck Cottage Denny Beck Lane Quernmore Lancaster Lancashire LA2 9HQ</b><br>Erection of a 8.0 metre deep, single storey rear extension with a maximum roof height of 3.74 metres and a maximum eaves height of 2.31 metres                                                                                                                                                                                                                                     | Awaiting decision             |
| 26/00895/FUL | <b>Greenlot Farm Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL</b><br>Agricultural Determination for erection of an agricultural storage and workshop building                                                                                                                                                                                                                                                                                              | Awaiting decision             |
| 26/00894/AD  | <b>Greenlot Farm Postern Gate Road Quernmore Lancaster Lancashire LA2 9EL</b><br>Erection of extension to existing building and enlargement of existing underground slurry tank                                                                                                                                                                                                                                                                                        | Awaiting decision             |

|              |                                                                                                                                                                                                                                                                                                     |                   |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 26/0172/TPO  | <b>Land West Of Denny Beck Lane Quernmore Lancashire</b><br>TPO No. 575 'W3' - Hawthorn and Willow. excavation (open cut trench) and installation of a low voltage underground cable laid within ducting to a depth of 900mm, along with reinstatement of the land. No tree cutting will take place | Awaiting decision |
| 26/00868/FUL | <b>Hackinghurst Cottages Wyresdale Road Quernmore Lancaster Lancashire LA2 9EF</b><br>Erection of a single storey side extension to ancillary building                                                                                                                                              | Awaiting decision |

#### **Hampsey Ltd, Long Lane, Quernmore.**

Cllr Morris gave an update following a meeting with Cllr Alexander and Mark Potts from Lancaster City Council on June 10 2026, Hampsey Ltd would be issued a further Enforcement Order.

The current planning contravention notice reference 26/0048 was issued in April and stated *"Unauthorised use of buildings and land as industrial use and engineering operations"*

The register on the City Council website has not been updated since 14 July 2026 but Cllr Morris had been chasing for updates and would approach Mark Cassidy as a next step.

Cllr Jackson would also chase the department from an internal perspective.

Cllr Morris  
City Cllr  
Jackson

#### **26/033 CO-OPT OPTION FOR PARISH COUNCILLOR VACANCY**

It was **resolved** to co-opt Gareth Catterson as Parish Councillor. The clerk to make the necessary notifications to the Elections Office

Clerk

#### **26/034 DISTRICT COUNCILLORS' REPORTS**

City Councillors remarked on the postponement of the reorganisation of local government. Elections for Lancaster City Council would take place in 2027. Any further information was unknown.

Cllr Jackson relayed that the Tour de France scheduled to take place in July would involve a contact Will Griffith, coordinating the event from a council perspective. The Parish Council wished to extend an invitation to the December meeting to allow planning.

Cllr Crimmins echoed that the restructure and reorganisation had diverted attention but was working on road safety and this year had involved the highest spend on repairs and that Quernmore was in line to have a much better road surfaces especially on the Tour de France route.

#### **26/035 ITEMS INTRODUCED BY MEMBERS (if any)**

Cllr Morris brought the potential of a poppy display to the village but concern was raised that there was not a suitable location and the contents may have been vulnerable to theft.

In addition, the options for Speed Indicator Devices (SpID) was discussed extensively. The clerk would explore and apply for funding through various avenues and provide a summary of financial position for the December meeting for councillors to discuss suitable locations should bids be successful.

#### **26/036 DATES OF 2027 MEETINGS**

The schedule for 2027 was **resolved** to be Monday 1 March 2027, Monday 10 May 2027, Monday 11 October 2027 and Monday 6 December 2027.

The meeting ended at 8.35pm

Certified as a correct record \_\_\_\_\_ Chair